

District/LEA: 081-096 ROLLA 31 Year: 2023-2024

Funding Application: Plan - School Level - 4060 MARK TWAIN ELEM. Version: Initial Status: Approved

All check boxes and/or radio buttons marked in this plan and policies indicate an assurance on the part of the LEA and school.

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4060 MARK TWAIN ELEM.

SCHOOL, PARENT AND FAMILY ENGAGEMENT POLICY

All check boxes marked in this policy indicate an assurance on the part of the school.

Type of Title I.A program

- ☒ Schoolwide
☐ Targeted

- ☒ This school parent and family engagement policy is developed jointly with, distributed to, and agreed on with parents of participating children, including parents of migrant and EL children. *Section 1116 (b)(1)*

Describe how the school seeks and obtains the agreement of parents to the parent and family engagement policy.

Each school's parent and family engagement policy is discussed during the spring Parent Advisory Committee meeting. The plans are reviewed and parent input into needed changes are recorded and codified in the plan. The district also utilizes parent surveys regarding parent involvement along with parent feedback forms after each parent involvement activity in the district.

- ☒ Parents are notified of the policy in an understandable and uniform format. *Section 1116(b)(1)*
- ☒ The school parent and family engagement policy is provided in a language the parents can understand. *Section 1116(b)(1)*

POLICY INVOLVEMENT

- ☒ At the beginning of the school year, the school convenes an annual meeting, at a convenient time, to which all parents of participating children are invited and encouraged to attend. *Section 1116 (c)(1)*
- ☒ The agenda reflects that the purpose of the meeting is
- ☒ To inform parents of their school's participation in the Title I.A program
 - ☒ To explain the requirements of Title I.A
 - ☒ To explain the right of parents to be involved.
Section 1116 (c)(1)
- ☒ The school offers a flexible number of meetings. *Section 1116 (c)(2)*
- ☒ Using Title I.A funds, to promote parental involvement the school provides (check all that apply)

- ☐ Transportation
- ☐ Child care
- ☐ Home visits
- ☒ Funds will not be utilized for these purposes

Section 1116 (c)(2)

The school involves parents in an organized, ongoing, and timely way:

- ☒ In the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school.

The district hosts a Parent Advisory Committee meeting at a minimum of once each year in which the overall program and all of required components of a Title I review meeting are fully covered, discussed, and revised if necessary. In addition, each Title I schoolwide building utilizes parents when reviewing and revising their building Schoolwide plan.

- ☒ In the planning, review, and improvement of the school parent and family engagement policy. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the school parent and family engagement policy.

Parents from each Title I school are represented on the district's Parent Advisory Committee, which meets yearly to review the district's Title I program and its effectiveness. Parent suggestions for improvement are evaluated and then implemented into the operations of the program. The district also utilizes parent surveys to receive feedback about the program. Each building meets separately with parent representatives to discuss the Schoolwide plan within each building.

The school provides parents of participating children:

- ☒ Timely information about the Title I.A programs. *Section 1116 (c)(4)(A)*

Describe plans to provide information about the Title I.A programs.

The district employs a Parent Involvement Coordinator that serves as a primary communication tool between the Title I program at each school and the parents of the children they serve. The PIC provides newsletters and official information to parents and coordinates the invitations to parent involvement activities. The PIC works in conjunction with Title I teachers and building principals to keep parents informed about all aspects of the program.

- ☒ A description and explanation of the curriculum in use at the school, the forms of academic assessments that are used to measure progress, and the achievement levels of the MAP assessment.

Section 1116 (c)(4)(B)

Describe methods and plans to provide a description and explanation of the curriculum, academic assessments, and MAP achievement levels.

The district's curriculum is publicly available as are the objectives related to the Missouri Learning Standards. The district also posts the district Assessment Plan, in student handbooks and on the website, to keep parents informed about all assessments in the district. The Assistant Superintendent of Curriculum and Instruction serves as the district's primary communicator in regard to MAP achievement in the district. He/she is responsible for communicating information about achievement levels on the tests and a description of the testing experience for students. MAP results are provided to all parents within the required DESE timeframe.

☒ Opportunities, as appropriate, to participate in decisions relating to the education of their children. *Section 1116 (c)(4)(C)*

☒ Responses to their suggestions as soon as possible. *Section 1116 (c)(4)(C)*

SHARED RESPONSIBILITY FOR HIGH STUDENT ACHIEVEMENT

School-Parent Compact

The School-Parent Compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. *Section 1116 (d)*

☒ The school jointly develops with parents of Title I.A served children the school-parent compact.

The school-parent compact will

☒ Describe the ways in which all parents will be responsible for supporting their children's learning. *Section 1116 (d)(1)*

The items outlined in the school-parent compact relating to parents:

1. See that my child attends school regularly and on time.
2. Support the school in its effort to maintain proper discipline.
3. Establish an uninterrupted study time and encourage good study habits.
4. Encourage my child's efforts and be available for questions.
5. Stay aware of what my child is learning.
6. Find out how my child is progressing in school by attending conferences and reviewing schoolwork.
7. Respond to communications send home.
8. Limit my child's TV viewing and encourage learning activities instead.

☒ Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. *Section 1116 (d)(1)*

Respect, love, and encourage children, their ideas, and their growth.
 Find out what techniques and materials work best for each student.
 Vary techniques, materials, and pace of instruction to ensure all students master the desired outcomes.
 Expect students to master the desired outcomes by focusing on achievement.
 Be available to explain or answer questions about the curriculum.
 Provide necessary assistance to parents so their children can be successful learners.
 Communicate regularly with parents and students regarding progress in learning and behavior.
 Create a welcoming environment for students and parents.
 Communicate the school's mission and goals to students and parents.
 Maintain a positive and safe learning environment.
 Reinforce the partnership between parents, students, and staff members.
 Provide appropriate in-service training for staff members and parents.
 Maintain and foster high standards of academic achievement and behavior.

☒ Addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- ☒ Conducting parent-teacher conferences at least annually, during which the compact shall be discussed
- ☒ Issuing frequent reports to parents on their children's progress
- ☒ Providing reasonable access to staff, opportunities to volunteer, and observation of classroom activities
- ☒ Ensuring regular two-way, meaningful communication between family members and school staff, and, in a language that family members can understand

Section 1116 (d)(2)(A) (B),(C),(D)

BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- ☒ Provides assistance to parents, as appropriate, in understanding
 - o the Missouri Learning Standards,
 - o the Missouri Assessment Program,
 - o local assessments,
 - o how to monitor a child's progress, and
 - o how to work with educators to improve the achievement of their children.

Section 1116 (e)(1)

Describe plans to provide assistance.

The district's curriculum is publicly available as are the objectives related to the Missouri Learning Standards. The district also posts the district Assessment Plan, in student handbooks and on the website, to keep parents informed about all assessments in the district. The Assistant Superintendent of Curriculum and Instruction serves as the district's primary communicator in regard to MAP achievement in the district. He/she is responsible for communicating information about achievement levels on the tests and a description of the testing experience for students. MAP results are provided to all parents within the required DESE timeframe. The district's Parent Involvement Coordinator provides information in the form of newsletters regarding ways in which parents can improve the academic achievement of their children.

- ☒ Provides materials and training to help parents work with their children to improve achievement. *Section 1116 (e)(2)*

Describe plans to provide materials and training.

The district employs a Parent Involvement Coordinator who serves as the primary communicator and liaison between parents and the Title I program. The PIC provides parents with resources and information regarding ways to assist their children with academic success. Parent involvement activities coordinated by the PIC serve as a primary tool for providing the materials and training for parents.

- ☒ Educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. *Section 1116 (e)(3)*

Describe plans to educate school personnel regarding working with parents.

The district employs a Parent Involvement Coordinator who serves as the primary communicator and liaison between parents and the Title I program. The PIC will serve as the district's trainer and provider of key information to district staff about effective parent communication.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- ☒ To the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. *Section 1116 (e)(4)*

Describe plans to coordinate and integrate.

Since becoming schoolwide Title I buildings, each elementary has sought to include Title I activities with overall building activities hosted for parents and students. This integration is lead by the district's PIC, through the Title I building staff and building administration.

- ☒ Ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, in a language the parents can understand. *Section 1116 (e)(5)*
- ☒ Provides reasonable support for parental involvement activities under this section as parents may request. *Section 1116 (e)(14)*

Optional additional assurances

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school: (optional; check if applicable)

- ☐ Involves parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parent involvement training. *Section 1116 (e)(6)*
- ☐ Provides necessary literacy training from Title I funds if the local educational agency has exhausted all other reasonably available sources of funding for literacy training. *Section 1116 (e)(7)*
- ☐ Pays reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions. *Section 1116 (e)(8)*
- ☐ Trains parents to enhance the involvement of other parents. *Section 1116 (e)(9)*
- ☒ Arranges school meetings at a variety of times, or conducts in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school, in order to maximize parental involvement and participation. Adopts and implements model approaches to improving parental involvement. *Section 1116 (e)(10)*
- ☐ May adopt and implement model approaches to improving parental involvement. *Section 1116 (e)(11)*
- ☒ Establishes a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I programs. *Section 1116 (e)(12)*
- ☐ May develop appropriate roles for community-based organizations and businesses in parent involvement activities. *Section 1116 (e)(13)*

ACCESSIBILITY

- In carrying out the parent and family engagement requirements of the Title I program, the school, to the extent practicable,
- ☒ Provides opportunities for the informed participation of parents and family members, including:
 - ☒ Parent and family members who have limited English proficiency.
 - ☒ Parent and family members with disabilities.
 - ☒ Parent and family members of migratory children.
 - ☒ Provides information and school reports in a format and, in a language parents understand. *Section 1116 (f)*

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